

## Executive Coaching Register Application Requirements

Contact details	
Name:	
Organisation:	
Contact number:	
Postal address:	
Email address:	
Australian Business Number (ABN)	

Mandatory Requirements	
This is the information the APSC will review to ensure you meet the requirements for inclusion on the register	
Qualifications	
<p><b>List qualifications and accreditations. Include:</b></p> <ul style="list-style-type: none"> <li>▪ Coach-specific qualifications and/or accreditations (<b>mandatory</b>)</li> <li>▪ Other relevant qualifications and accreditations</li> </ul> <p><b>(100 words maximum)</b></p>	<p>Coach Specific Qualifications</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Coach Specific accreditations</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Coaching courses</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Other relevant qualifications and accreditations</p> <ul style="list-style-type: none"> <li>•</li> </ul>
Experience	
<p><b>Demonstrate a minimum 2,500 hours of coaching experience with at least 35 clients. Include:</b></p> <ul style="list-style-type: none"> <li>▪ Approximate number of hours of coaching you have delivered.</li> <li>▪ Approximate number of clients you have coached.</li> <li>▪ Ten most recent organisations you have provided coaching services to (include year of service).</li> </ul> <p><b>(150 words maximum)</b></p>	
<p><b>Demonstrate a minimum 250 hours of coaching C-level executives with at least 15 clients. Include:</b></p> <ul style="list-style-type: none"> <li>▪ Approximate number of hours of paid coaching delivered to C-level executives.</li> <li>▪ Approximate number of C-level executive clients coached.</li> </ul>	

▪ Five most recent organisations where you have coached C-level executives (include year of service).  
**(150 words maximum)**

**Additional information**

This is the information that will be provided through GovTEAMS to assist Band 3 Executives in selecting a suitable coach

**Coaching Expertise**

List your areas of coaching expertise (e.g. leadership coaching, transition coaching etc)

**(100 words maximum)**

**Describe your coaching philosophy**

**Include:**

- Theoretical frameworks that inform your approach.
- How clients would describe your approach.

**(150 words maximum)**

**Career background and experience (e.g. sectors, organisations and roles worked in)**

**(100 words maximum)**

**Links for further information (e.g. website, LinkedIn)**

**Referees:**

Provide the contact details of two C-level executives you have recently coached.

Names and contact details will not be published on the register.

Names and contact details will be provided on request to users of the register to assist in selecting a coach.